

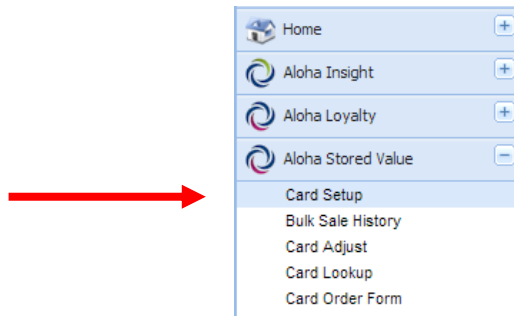


# How to Set Up your ASV Card Series

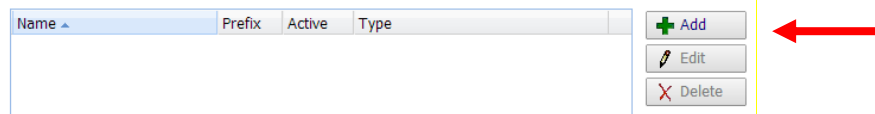
## 1. Log in to your Aloha Enterprise Website

- a. If this is your first card order, you should have received a welcome email that included your enterprise website and login credentials. If you cannot find this email, please email [hosted.implementation@ncr.com](mailto:hosted.implementation@ncr.com)

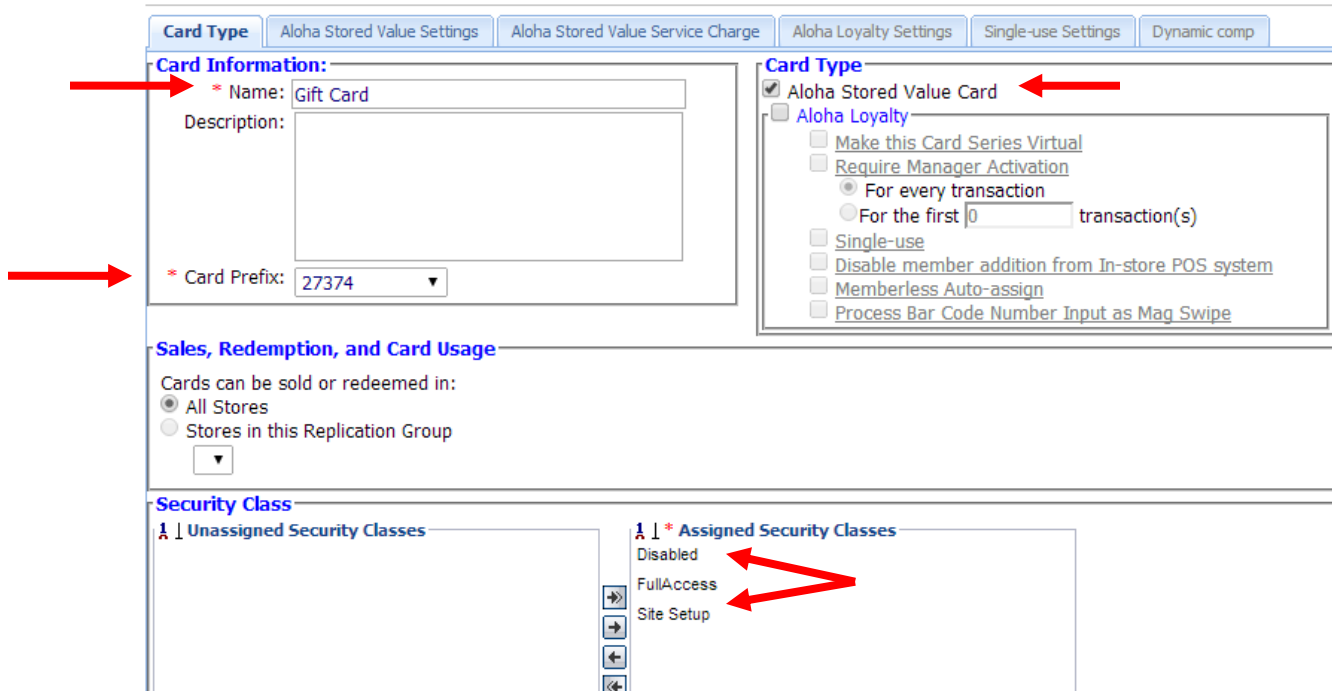
## 2. Expand the 'Aloha Stored Value' tab on the toolbar located on the left-hand side and select 'Card Setup'



## 3. Select 'Add'



## 4. Name your Card, Select your 'Card Prefix', Check 'Aloha Stored Value Card' & Assign all 'Security Classes' to the Right-Hand Side (Disabled, FullAccess & Site Setup)



5. Select the 'Aloha Stored Value Settings' tab & Check the box 'Allow Customer to Add Value to the Card'

### Add Card Type

Card Type | **Aloha Stored Value Settings** | Aloha Stored Value Service Charge | Aloha Loyalty Settings | Single-use Settings | Dynamic comp

**Card Purchase Value**

- Prompt for card purchase value
- Card purchase value is set to \*
- Allow customer to add value to the card  
Maximum Card Balance Amount

**Remaining Card Balance**

- Adjust card balance and do not give cash back.
- Give balance of card back as cash
- Do not adjust card balance or give cash back

| Store Groups | Cash Back Limit |   |
|--------------|-----------------|---|
|              |                 | <input type="button" value="+ Add"/>    |
|              |                 | <input type="button" value="X Delete"/> |

**Expiration Date Settings**

- No Expiration Date
- Expires In \*  days after sale.
- Allow expired cards to be redeemed \*  days after expiration.

**Sales/Redemption Dates**

- \* Cards can be sold starting on
- Cards cannot be sold after
- \* Cards can be redeemed starting on

**MemberLink ePin Validation Settings**

- Do not require ePin validation.
- Require ePin validation for all card numbers of this card type.
- Require ePin validation for all card numbers within the range of: \*  through

**ACH Settings**

- Include this card type's sales/redemptions in the file posted to ACH Network  
\* Group ID:



Use this tab to control when cards can be sold and redeemed.

By default all cards are redeemable in all stores. However, you can specify a replication group containing the stores that will honor cards of this type by selecting the specific group in which the cards can be redeemed.

Use the Remaining Card Balance settings to specify how the system will handle a partially redeemed card.

6. Click 'Save' in the Bottom Right-Hand Corner